

Introduction

It is my great pleasure to present the annual report for 2014 to the NAMDET board and convey the positive messages and achievements for the year.

Namdet was established with 9 members in 2011 and registered as a ltd. company to manage the activities, raise funds and address the governance protection for members and the organisation as a whole. Financial constraints meant that although we started 2014 with some funds we needed cash injection and/or a new business model to address cost pressures, organisational improvements and developments going forward.

When the management board began to plan the activities for 2014, feedback from the membership included the need for a better website, a more focussed annual conference and the development of a strategic plan that could be adopted nationally. This would allow us to achieve some of our aims and objectives, as well as review and revisit achievements year-on-year, and raise the profile of the association at local and national level.

NAMDET Board Update.

The board now has 7 members (all volunteers) and are part of the not-for-profit association, meaning they receive no income but are protected with financial liability as part of their role as directors. Members of the board explore all cost effective options to attend meetings and in some instances are paid by their employer whilst others receive only time off to attend. Some members attend in their own time and at their own expense. The new strategic plan endeavours to address these anomalies and account for the whole cost of running the association, which will allow us to plan for all income and expenditures.

The new structure proposed for 2014 to 2019 will employ a new management/operational team, and this will need to be managed effectively and financially as to not afford a risk to the fiscal plan. The new strategy document outlines how this can be achieved.

Regional Updates

South West.

Mike Knight (Torbay) retired from the board in 2014 due to significant work pressures but still manages to help support the activities in the South West peninsular. We all owe Mike a great deal of gratitude as he has been there from the very beginning. Mike's professional and learned approach will be sorely missed and we know that Janine Webster, in her new role as chair, will be greatly enhanced with Mike's ongoing support.

Yorkshire

The team at Yorkshire have been busy developing new links, designing their own local website and linking in with local and national events. Keith Underwood and Wendy Marshall have been instrumental in forging new links and we are extremely grateful for their hard work and commitment. Keith and Wendy have handed over to Jayne Blakey and Beverley Curtis who have a very high standard to maintain, and I'm sure that the members in the area will support them and drive forward the great work that has already been established.

London.

John Byrne and the team at London continue to link in with national guidelines and policies and meet regularly to address common themes and issues. The London branch has always been active in meeting and sharing issues of concern and continue to do so via the new website. NAMDET London was approached by a research team during 2014 and John and his colleagues will be at the centre of new research project (ECLIPSE). They'll be working with Universities and Hospitals across the UK researching how staff purchase, use and apply medical infusion devices and the safety landscape.

Wales.

July 2014 saw the inaugural meeting of NAMDET Wales and 27 members met for the first time to discuss training and governance issues around medical device safety and training facing Wales. The same day saw the team help organise the MHRA safety road-show and the feedback from the 70 attendees was very positive about some of the new issues raised. Links were forged with manufacturers and the two senior Welsh Government representatives, present at the event, have asked to meet again to see how they can fit into the plans and aspirations of NAMDET. A new chair and secretary will be voted in at the next meeting which is planned for early spring 2015.

Scotland.

Bill Brash has taken on the role of NAMDET Scotland and his background and links within Scotland put him in a great position to both raise the profile and improve communication across the country for all medical device trainers. We welcome Bill and offer him and his team as much help as we can in their vision and aspirations for NAMDET Scotland.

North West.

Marie Law and the team at North West have been meeting for many years as a best practice forum and lead the way in forging links with manufacturers, taking on projects and developing new plans. Their in-house document management system is being closely watched as NAMDET may ask to adopt this for the organisation. Early discussion are looking to see if this can be rolled out as a national strategy and link it with a national competency programme (in Yorkshire) to establish a repository for all medical device trainers in the UK.

Other regions.

Contact has already been made in the midlands and we hope to have some good news in early 2015 with the establishment of a new regional group/s. Conversations at the national conference in Manchester also suggested the need for a new regional group in the Newcastle area, and this too is being explored. Colleagues in Ireland have expressed an interest in setting up a group and as membership grows no doubt other groups will wish to set up their own teams and local interest groups. Namdet will support medical device educators and trainers where it can, and wishes to promote sharing and best practice across the profession. Membership continues to be free, and access to the website is also free as part of the registration process. If you wish to help set up a regional group, or join one then please email us via the website at www.namdet.org

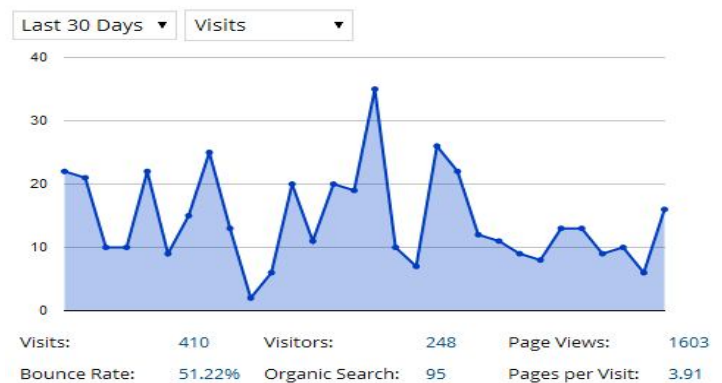
Website and IT systems

The new NAMDET website was developed by *wearetidy.com* and was designed in conjunction with Paul L. and John B. from the board. Early developments and iterations culminated in the launch at the conference in November 2014. This will be the main way of accessing meetings information, data, resources and publications. The site continues to grow in terms of signed-up members and number of pages accessed. Members are encouraged to re-join with new passwords as this simplifies the data management processes.

Regional chairs will now be responsible for managing, updating and responding to queries via the website, and will be using the 'forums' and 'news pages' to alert members of events and items of importance, and gauging feedback on events and proposals in the future.

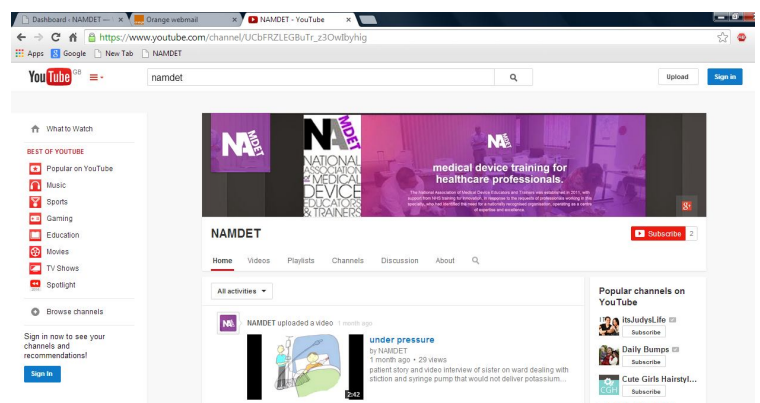
Annual web sponsorship is being explored for 2015 as the current contracts expires in Jan 2015 for the existing 5 website sponsors. We would like to thank each of them for their continued support. A new business proposal has been designed that offers a cost effective package and attractive proposal. For more details on this sponsorship package please email www.namdet.org

In the past 30 days (report date 3rd Jan 2015) there have been over 410 visits, and 1600 page views. Total registered users 'signed up' remain small and the auto-update, and feedback to discussion threads, cannot be maintained unless all members re-register and join the forum discussion pages. All chairs are encouraged to get their members to re-register and join the forums.



NAMDET You-Tube Channel

A new NAMDET You Tube channel was also developed in 2014 and a first posting of a training video outlining issues felt across the UK was shared. This video was also presented at 2 national conferences and is free to access for all trainers that teach on infusion systems and syringe pumps.



Twitter

A new hash tag of #namdet and #namdet2014, #namdet2015 was launched as a way to communicate with colleague via social media. The #namdet2015 will be reserved for tweets about the annual conference whilst the generic hash tag (#namdet) is for all other comments, notes and items of interest for NAMDET members.

Here are a few tweets from the conference;

- *All sponsor stands gone: 120 delegates already-Wow the first one we've organised ourselves .. Andy, Wendy et. al. what a team [#namdet2014](#)*
- *[#NAMDET2014](#) Medical Devices and Human Factors by Prof Harold Thimbleby, such a good session [#humanfactors](#) [#MedicalDevice](#)*
- *Good day today at [#NAMDET2014](#) in Manchester*
- *[#NAMDET2014](#) A great conference! Essential information and great opportunity to discuss about medical device training issues*
- *More please :) [#NAMDET2014](#)...looking forward to 2015*

Meetings attended and a review of events and success in 2014.

Members of the board and namdet have been invited to a number of key meetings and continue to contribute to the development of professional links, and join with colleagues in other professions. Some notable events in 2014 include;

- NAMDET made a considerable contribution to the re-write of MHRA DB Medical Device Management Standards and this was issued in 2014. We have been asked to contribute to a one-day IPEM conference in January 2015 to present some of the issues around medical device training.
- In the middle of January 2014 the MHRA invited the chair of NAMDET to attend the Medical Device Safety Officer's final meeting, to outline the roles and responsibilities of MDSO and MDO (Medication Safety Officer) in England. Although the role is specifically managed via NHS England, Wales also links into this useful forum via the monthly webinars managed by the team at NHS England. This continues to grow from strength to strength and help share information on incidents, alerts and medical device safety.
- Presentations also occurred at the SBK Ltd. Summer conference in Manchester (June 9th & 10th) on medical device risk, at Glasgow in September (1st, 2nd) for the Institute of Physics and Engineering in Medicine (IPEM) annual conference, and at the Equipment Libraries Forum meeting held in Blackpool (September 19th)
- At the end of October we were invited to participate in a national review of the 'credentialing' systems currently in place for reps and medical device company trainers. A follow up meeting was planned for late December 2014, but cancelled at very short notice. No doubt we will be asked to contribute to this very high level meeting that hopes to make national recommendations for the training, education and recording of credentials of our colleagues employed in the private sector and sales profession.
- Monthly updates and board meetings continue using the teleconference facility and Mike Peel has been instrumental in managing this as a great way to communicate and keep everyone up to date. This method of meeting will continue in 2015, although face-to-face meetings will also be planned throughout the year.

National Conference 2014

The national conference was a huge success and a separate report is available from the organising committee. However, on behalf of the membership and management team I want to offer my sincere thanks to Andy, Wendy, Mike, Rose and Tim and everyone else involved in planning and delivering such a successful day. The subjects were very well received and the presentations were of the highest standards. This has very quickly become the 'must attend' event in the medical device industry calendar, and I'm sure 2015 will be just as successful.

Summary.

Nobody could have imagined the progress we have made in the past 12 months. Our new website, and new vigour, as we have taken back control of our annual conference, has filled the team with enthusiasm and the feedback from Manchester was nothing short of amazing.

The current board of 7 volunteers should be extremely proud of their achievements and we all look forward to closer working ties with the namdet membership. The new management structure should allow closer links and a louder voice for all members and allow us to focus on resource sharing, document control and medical device competencies for 2015.

Our membership is growing and we should encourage as many colleagues to join NAMDET as we can. We must never lose sight of the reason we are here, or forget the progress we have made in just 3 short years.

In trying to address the needs of the association and our members in 2014, we have developed and now manage our new website, control and run our own annual conference, devised a 5 year strategic plan, and we have aligned our activities towards achieving our key aims and objectives;



status & standing

Raise the status and standing of
Medical Device Trainers and
Educators



mutual support

Provide a forum for mutual
support and assistance between
members



represent

Represent the consensus views
and opinions of members at
regional and national level



inform & improve

Inform and improve national
policy and the regulatory
landscape by communicating
NAMDET member positions on
issues of importance



contribute

Positively contribute to reducing
adverse medical device incidents

We hope that 2015 will be a successful year, and will always work to promote our profession and our colleagues at the same time. Healthcare is constantly changing and I know that we have the skills and attributes to maintain the highest professional position and represent medical device trainers and educators and influence change for the better.

Best wishes for 2015,
Paul T. Lee
Chairman NAMDET 2014
www.namdet.org