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| **NAMDET Bursary / Award 2021** |
| *Each NAMDET Bursary is provided for NAMDET Members ONLY and can be used to help develop training, new research projects, implement new training strategies, attendance at a conference or course but MUST relevant to at least one of the 5 key aims and objectives of NAMDET* |
| **Name**  |  |
| **Job Title:** |  |
| **Employer** |  |
| **NAMDET Regional Group** | Wales [ ] London & SE [ ] Yorkshire [ ] West Midlands [ ] South West [ ] North East [ ] NorthWest [ ] Scotland [ ] Ireland [ ] Other [ ]\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| **Employer Address**  |
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| **Postcode:** |  |
| **Telephone:** |  |
| **E-mail:** |  |
| **How did you hear about this Bursary/Award?: (list all that apply)**NAMDET Website [ ] MDET Journal [ ] Direct email [ ] NAMDET Newsletter [ ] Regional Meeting [ ] NAMDET Conference [ ] Other [ ] \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| **The case for support Please indicate the key NAMDET objectives that apply to your application;**1. **Raise the status and standing of Medical Device Trainers and Educators [ ]**
2. **Provide a forum for mutual support and assistance between members [ ]**
3. **Represent the consensus views and opinions of members at regional and national level [ ]**
4. **Inform and improve national policy and the regulatory landscape by communicating NAMDET member positions on issues of importance [ ]**
5. **Positively contribute to reducing adverse medical device incidents [ ]**
 |
| **TITLE:** |
| **Please outline your project below, including a background to the issues at hand, how you intend to help address these and/or how the bursary will benefit NAMDET, you and your employer.** |
| **Statement of support from the Head of Department or equivalent****Title ……………………… Name ……………………………………………………………………………….****Designation………………………………………………………………………………………………………****Statement of Support (must include how the Bursary will benefit NAMDET, applicant and the employer)****Signed : ……………………………………………………. Date: …………………………………………** |

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| **List the references, research, reports etc. which support your application.** |
| **Funding Requirement**Indicate total funds applied for (Max. £500) including details of the costs for each element |
| **Expenditure** | **Total** |
|  | **£** |
|  | **£** |
|  | **£** |
|  | **£** |
|  | **£** |
|  | **£** |
|  | **£** |
|  | **£** |

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| **Value granted by NAMDET** | **£** |

**Applicant’s Declaration;**

I confirm that the details given above are correct to the best of my knowledge.

**Applicant’s Signature** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Date** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please return, with any additional supporting papers you wish to submit to:

Paul T. Lee, Chairman NAMDET

paul.lee@namdet.org

**Supportive Information: NAMDET Bursary / Award**

**Rules that apply;**

1. The NAMDET Bursary / Award is open to NAMDET members ONLY.
2. The award is not intended to part fund software or partial fees for academic qualifications.
3. The award provides funds for attendance at a conference or course, training initiative, education project or proposal relevant to the work of the candidate, in the UK or abroad.
4. The project must benefit NAMDET, the applicant and their employer.
5. The project must relate to at least one of the 5 key aims and objectives of NAMDET.
6. Applicants must complete all sections of the application form.
7. Funds MUST be used by 31st December of the year applied for.
8. The recipient of the bursary will acknowledge financial support from NAMDET in any articles, journal entry or presentation made.
9. Successful applicants agree to present at NAMDET meetings and/or write a summary article for MDET journal.
10. Applications can be made at any time.
11. There will be up to 2 Bursaries awarded each year and up to £500 can be applied for.
12. In special circumstances additional award/s may be made if NAMDET agree the project deserves consideration
13. Applicants are restricted to 1 bursary application per annum

**Application**

1. The following costs are allowable; economy travel making full use of advance tickets, accommodation, registration at a conference if relevant. Subsistence costs - if not provided. Materials and software, devices and equipment etc.
2. In case of conference, the applicant should include a robust justification for attendance, such as evidence that an abstract has been submitted or a clear description of the educational/professional development benefit.
3. Fill in the form providing the following details (as appropriate):
* Details of the project/conference or course to be attended.
* Identified devices, equipment and or software required for project.
* An outline of the issues at hand and how the bursary will help address some of the key NAMDET objectives.
* Signed statement from Head of Department that they support application.
* Full breakdown of costs with details rather than rough estimated costs.

4. The NAMDET management board will receive applications and make the final decision concerning any award.

**Criteria against which the application will be assessed**

1. Has a sufficient case been made that funding will benefit NAMDET, the applicant and the employer?
2. Does the application align to NAMDET’s key objectives?
3. Is the employer supportive?
4. Is the funding justifiable and reasonable?
5. Is the funding to be used for development, training and or educational projects and not simply to part fund normal departmental expediture?

**Equality and Diversity**

NAMDET will not discriminate either directly or indirectly because of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race (including colour, nationality and ethnic or national origins), religion or belief, sex or sexual orientation.